

## Learning Environments user guide: Asia Centre-Yasuko Hiraoka Myer Room

Asia Centre-Yasuko Hiraoka Myer Room is a shared meeting room located on the 1<sup>st</sup> floor of the Sydney Myer Asia Centre building on the Parkville campus. It contains the following equipment:

- Push-button controls
- Data projector
- PC
- Laptop connectivity
- DVD/VCR player
- CD player - carousel CD player can hold up to five CDs.
- Wireless - more information about wireless at the University of Melbourne here:

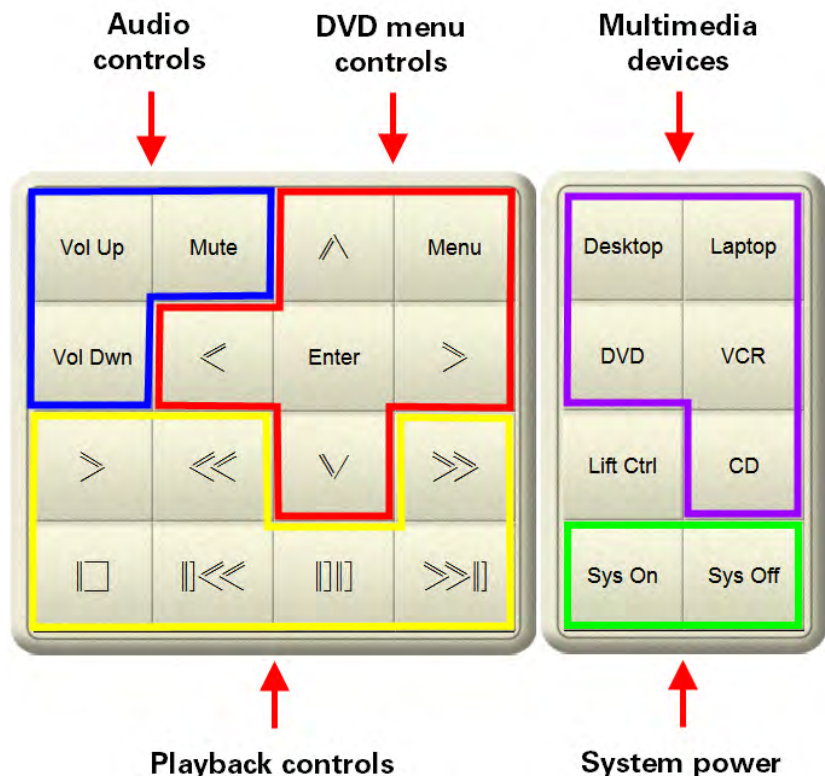
<http://www.infodiv.unimelb.edu.au/knowledgebase/wireless/>

The PC, DVD/VCR and CD player are located in room 109, the room closest to the push-button controls.

### Using the push-button controls

The push-button control system controls all installed audio visual equipment. Operating a piece of equipment is a three step process:

1. Press the **Sys On** button.
  2. Press the button for the multimedia device you want to operate – **Desktop**, **Laptop**, **DVD**, **VCR** or **CD**.
  3. Use the playback controls to control the selected multimedia device.
- Buttons change to red when pressed.



NOTE: The data projector and projection screen lower automatically from the ceiling when **Sys On** is pressed.

- Pressing **Lift Ctrl** once raises the data projector and screen to the ceiling.
- Pressing **Lift Ctrl** again lowers the projector and screen.

## Using the PC

The PC is located in Room 109, the room closest to the push-button controls.

1. Turn on the PC.
2. Press **Sys On** on the push-button controls.
  - The data projector and projection screen lower automatically.
3. Press **Desktop** on the push-button controls.
4. Use the **Vol Up** and **Vol Dwn** buttons on the push-button controls to adjust volume.

NOTE: Pressing stop on the push-button controls blanks the projection screen. Press play to start projecting again.

## Using your laptop

Read the user guide for connecting laptops in teaching spaces at:

<http://trs.unimelb.edu.au/room/laptop.html>

The laptop connection input is located next to the push-button controls. The cables to connect your laptop to the laptop connection input are located in room 109, the room closest to the push-button controls.

1. Connect the VGA cable to your laptops' VGA output and the audio cable (if required) to your laptop's headphone output.
2. Press **Sys On** on the push-button controls.
  - The data projector and projection screen lower automatically.
3. Press **Laptop** on the push-button controls.
4. Use the **Vol Up** and **Vol Dwn** buttons on the push-button controls to adjust volume.

NOTE: Pressing stop on the push-button controls blanks the projection screen. Press play to start projecting again.

## Playing a DVD

The DVD player is part of a combination DVD/VCR player and is located in Room 109, the room closest to the push-button controls.

1. Load your DVD into the DVD player.
2. Press **Sys On** on the push-button controls.
  - The data projector and projection screen lower automatically.
3. Press **DVD** on the push-button controls.
4. Press ► (play) on the push-button controls to play your DVD.
5. Use the DVD menu controls to access the DVD's menu.
6. Use the **Vol Up** and **Vol Dwn** buttons on the push-button controls to adjust volume.

## Playing a video tape

The video player is part of a combination DVD/VCR player and is located in Room 109, the room closest to the push-button controls.

1. Load your video tape into the video player.
2. Press **Sys On** on the push-button controls.
  - The data projector and projection screen lower automatically.
3. Press **VCR** on the push-button controls.
4. Press **>** (play) on the push-button controls to play your video.
5. Use the **Vol Up** and **Vol Dwn** buttons on the push-button controls to adjust volume.

## Playing a CD

The CD player is carousel CD player that can hold up to five CDs, and is located in Room 109, the room closest to the push-button controls.

1. Load your CD into the CD player.
2. Press **Sys On** on the push-button controls.
3. Press **CD** on the push-button controls.
4. Press **>** (play) on the push-button controls to play your video.
5. Use the **Vol Up** and **Vol Dwn** buttons on the push-button controls to adjust volume.

Report any errors or omissions in this user guide to:

[les-guides@unimelb.edu.au](mailto:les-guides@unimelb.edu.au)

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